Kindergarten Confidential Student Recommendation Form

TO THE PARENT: Please fill in the section below and give this form to your child’s teacher.

My/our child has applied to the International School of the Sacred Heart. I/we appreciate your assistance in completing this confidential recommendation form and give permission to provide the information required.
I/we waive any right to read the completed document.

Child’s name: ___________________________ Grade Applying: ___________________________

Parent: __________________________________ Date: __________________________

TO THE TEACHER: The student named above has applied for admission to the International School of the Sacred Heart.
We would be very grateful for your cooperation in providing a full and candid confidential report. Please fill out the form below and mail, email or fax this directly to the below:

International School of the Sacred Heart, Admissions Office
4-3-1 Hiroo, Shibuya-ku, Tokyo 150-0012 JAPAN, Fax:+81-3-3401-3496, EMAIL: admissions@issh.ac.jp

Please indicate on the scale by marking an “X”

Academic Skills

Knowledge of:
Letters – name/sounds /-----------------/--------------------/----------------------/-
Maths concepts - number /-----------------/--------------------/----------------------/-
Recognizing objects and labeling them /-----------------/--------------------/----------------------/-

Critical/Abstract Thinking Skills /-----------------/--------------------/----------------------/-
Organizational Skills /-----------------/--------------------/----------------------/-
Motivation /-----------------/--------------------/----------------------/-
Intellectual Curiosity /-----------------/--------------------/----------------------/-
Creativity /-----------------/--------------------/----------------------/-

English Language Skills

Understands spoken language /-----------------/--------------------/----------------------/-
Understands when read to /-----------------/--------------------/----------------------/-
Expresses ideas and emotions verbally /-----------------/--------------------/----------------------/-
Communicates with others effectively /-----------------/--------------------/----------------------/-

Social Skills: For each item below, please check the appropriate box.

Peer relations □ role model □ healthy relationships □ occasional problems □ relates poorly
Relationship with adults □ courteous □ usually positive □ occasional problems □ shows little respect
Concern for others □ very considerate □ considerate □ usually considerate □ rarely consider
Attitude towards school □ excellent □ good □ fair □ needs improvement
Attitude towards change and new areas □ easily adapts □ mostly needs support □ occasionally needs support
Types of play □ initiates play situations □ plays in a group □ plays parallel to others □ plays on own
**Work Skills**

<table>
<thead>
<tr>
<th>Self Help Skills</th>
<th>□ can manage themselves, toileting, and their belongings independently</th>
<th>□ occasionally needs help</th>
<th>□ mostly can do without help</th>
<th>□ needs constant help</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participates in class</td>
<td>□ joins in readily</td>
<td>□ contributes occasionally</td>
<td>□ rarely contributes</td>
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<td></td>
<td>□ requires prompting</td>
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<td>Works in a group</td>
<td>□ consistently works well</td>
<td>□ sometimes</td>
<td>□ has great difficulty</td>
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<tr>
<td></td>
<td>□ has difficulty</td>
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<tr>
<td>Works independently</td>
<td>□ consistently works well</td>
<td>□ needs help occasionally</td>
<td>□ needs constant help</td>
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<td>□ needs help frequently</td>
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<tr>
<td>Follows directions</td>
<td>□ easily and accurately</td>
<td>□ needs help occasionally</td>
<td>□ rarely</td>
<td></td>
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<td></td>
<td>□ requires specific instruction</td>
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<tr>
<td>Takes initiative</td>
<td></td>
<td></td>
<td>□ always</td>
<td>□ usually</td>
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<tr>
<td>Attention span</td>
<td>□ usually engaged</td>
<td>□ attentive</td>
<td>□ requires redirection</td>
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<td></td>
<td>□ variable attention</td>
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<tr>
<td>Fine motor skills</td>
<td>□ age appropriate</td>
<td>□ requires development</td>
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**Additional questions:**

Describe this student’s major strengths and weaknesses.

Have there been any disciplinary, emotional, social, or other concerns that you know of regarding this student? If so, please describe.

Has this student been given any educational evaluation and/or has the student received any supportive services that you know of? If so, please describe.

Do you think this student can cope with a full day kindergarten program (8:30 a.m. – 2:50 p.m.?)

Tell me something else about this student.

Sacred Heart adheres to a strict Child Protection Policy. Is there any information you would wish to share verbally with us regarding safety concerns for this child? □ Yes □ No

This information will not jeopardise the family’s application but allows Sacred Heart to continue monitoring the welfare of the child.

Form completed by (print name) _________________________________ Position: ________________________________

Signature: ________________________________ Date: __________ / __________ / __________

School: ________________________________

Please attach any additional comments.