



# INTERNATIONAL SCHOOL OF THE SACRED HEART

4-3-1 Hiroo, Shibuya-ku, Tokyo 150-0012 Japan

Telephone: +81-3--3400-3951 Fax: +81-3--3400-3496

E-mail: info@issh.ac.jp

Web: http://www.issh.ac.jp

## Middle and High School Confidential Student Recommendation Form

**TO THE PARENT:** Please fill in the section below and give this form to your child's teacher.

My/our child has applied to the International School of the Sacred Heart. I/we appreciate your assistance in completing this confidential recommendation form and give permission to provide the information required. I/we waive any right to read the completed document.

Child's name: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
yyyy mm dd

**TO THE TEACHER:** The student named below has applied for admission to the International School of the Sacred Heart. We would be very grateful for your cooperation in providing a full and candid confidential report. Please fill out the form below and mail, email or fax this directly to the below:

**International School of the Sacred Heart, Admissions Office**

**4-3-1 Hiroo, Shibuya-ku, Tokyo 150-0012 JAPAN, Fax:+81-3-3401-3496, EMAIL: admissions@issh.ac.jp**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Name of current school: \_\_\_\_\_

Name and Title of person completing this form: \_\_\_\_\_

How many years have you known the applicant? \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Please indicate on the scale by marking an "X"

### Academic Skills

**Below Grade Level**

**On Grade Level**

**Above Grade Level**

Reading Performance: /-----/-----/-----/

Mathematics Performance: /-----/-----/-----/

Writing Performance: /-----/-----/-----/

### Academic Qualities

**Below Average**

**Fair**

**Exceptional**

Critical/Abstract Thinking Skills: /-----/-----/-----/

Organizational Skills: /-----/-----/-----/

Study/Homework Skills: /-----/-----/-----/

Motivation: /-----/-----/-----/

Intellectual Curiosity: /-----/-----/-----/

Creativity: /-----/-----/-----/

Classroom participation: /-----/-----/-----/

### Social Skills

- Peer relations:  role model  healthy relationship  occasional problems  relates poorly
- Relationship to adults:  courteous  usually positive  occasional problems  shows little respect
- Concern for others:  very considerate  considerate  usually considerate  rarely considerate
- Attitude towards school:  excellent  good  fair  needs improvement

### Work Skills

- Participates in class:  joins in readily  contributes occasionally
- requires prompting  rarely contributes

- Works in a group:  consistently works well  sometimes
- has difficulty  has great difficulty



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Works independently

- consistently works well  
 needs help frequently

- needs help occasionally  
 needs constant help

Follows directions

- easily and accurately  
 requires specific instruction

- needs help occasionally  
 rarely

Takes initiative

- always  usually

- sometimes  never

Attention span

- usually engaged  
 variable attention

- attentive  
 requires redirection

## Additional questions:

Describe this student's major strengths and weaknesses.

Have there been any disciplinary, emotional, social, or other concerns that you know of regarding this student?  
If so, please describe.

Has this student been given any educational evaluation and/or has the student received any supportive services that you know of? If so, please describe.

Are the parents supportive and cooperative with the staff, the school policies, and recommendations?

Is the student involved in extra-curricular activities offered at your school? Please list.

Do the parent expectations match the student's ability?

Does the student appear to be overloaded with activities/commitments outside of school? How does it impact her progress in class?

Sacred Heart adheres to a strict Child Protection Policy. Is there any information you would wish to share verbally with us regarding safety concerns for this child? Yes  No

This information will not jeopardise the family's application but allows Sacred Heart to continue monitoring the welfare of the child.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Print name: \_\_\_\_\_

yyyy mm dd

Please attach any additional comments.