Middle and High School Confidential Student Recommendation Form

TO THE PARENT: Please fill in the section below and give this form to your child’s teacher.

My/our child has applied to the International School of the Sacred Heart. I/we appreciate your assistance in completing this confidential recommendation form and give permission to provide the information required. I/we waive any right to read the completed document.

Child’s name: ____________________________  Date: ___________ / ___________ / ___________
Parent: ____________________________  Date: ___________ / ___________ / ___________

TO THE TEACHER: The student named below has applied for admission to the International School of the Sacred Heart. We would be very grateful for your cooperation in providing a full and candid confidential report. Please fill out the form below and mail, email or fax this directly to the below:

International School of the Sacred Heart, Admissions Office
4-3-1 Hiroo, Shibuya-ku, Tokyo 150-0012 JAPAN, Fax:+81-3-3401-3496, EMAIL: admissions@issh.ac.jp

Student Name: ____________________________  Grade: ____________________________

Name of current school: ____________________________

Name and Title of person completing this form: ____________________________

How many years have you known the applicant? ____________________________

Email: ____________________________  Telephone: ____________________________

Please indicate on the scale by marking an “X”

Academic Skills

Below Grade Level  On Grade Level  Above Grade Level
Reading Performance:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/
Mathematics Performance:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/
Writing Performance:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/

Academic Qualities

Below Average  Fair  Exceptional
Critical/Abstract Thinking Skills:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/
Organizational Skills:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/
Study/Homework Skills:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/
Motivation:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/
Intellectual Curiosity:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/
Creativity:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/
Classroom participation:  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/  /-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/-/

Social Skills

Peer relations:  □ role model  □ healthy relationship  □ occasional problems  □ relates poorly
□ courteous  □ usually positive  □ occasional problems  □ shows little respect
□ very considerate  □ considerate  □ usually considerate  □ rarely considerate
□ excellent  □ good  □ fair  □ needs improvement

Relationship to adults:  □ consistent  □ has difficulty  □ responds well  □ shows little respect
□ courteous  □ has difficulty  □ shows little respect  □ rarely considerate
□ very considerate  □ good  □ fair  □ needs improvement

Concern for others:  □ consistent  □ has difficulty  □ responds well  □ shows little respect
□ very considerate  □ good  □ fair  □ needs improvement

Attitude towards school:  □ consistent  □ has difficulty  □ responds well  □ shows little respect
□ very considerate  □ good  □ fair  □ needs improvement

Work Skills

Participates in class:  □ joins in readily  □ contributes occasionally  □ needs improvement
□ requires prompting  □ rarely contributes

Works in a group:  □ consistently works well  □ sometimes  □ needs improvement
□ has difficulty  □ has great difficulty
<table>
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<th>Performs independently</th>
<th>□ consistently works well</th>
<th>□ needs help occasionally</th>
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<tbody>
<tr>
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<td>□ needs help frequently</td>
<td>□ needs constant help</td>
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| Follows directions     | □ easily and accurately    | □ needs help occasionally |
|                        | □ requires specific instruction | □ rarely |

| Takes initiative       | □ always                  | □ usually                |
|                        | □ sometimes               | □ never                  |

| Attention span         | □ usually engaged         | □ attentive               |
|                        | □ variable attention      | □ requires redirection    |

**Additional questions:**

Describe this student’s major strengths and weaknesses.

Have there been any disciplinary, emotional, social, or other concerns that you know of regarding this student? If so, please describe.

Has this student been given any educational evaluation and/or has the student received any supportive services that you know of? If so, please describe.

Are the parents supportive and cooperative with the staff, the school policies, and recommendations?

Is the student involved in extra-curricular activities offered at your school? Please list.

Do the parent expectations match the student’s ability?

Does the student appear to be overloaded with activities/commitments outside of school? How does it impact her progress in class?

Sacred Heart adheres to a strict Child Protection Policy. Is there any information you would wish to share verbally with us regarding safety concerns for this child?  

<table>
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<th>Yes</th>
<th>No</th>
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This information will not jeopardise the family’s application but allows Sacred Heart to continue monitoring the welfare of the child.

**Signature:** ____________________  **Date:** _______ / _______ / _______

**Print name:** ____________________________________________